

**SOLAR ENERGY  
INTERNATIONAL**

Educate.  
Engage.  
Empower.

## **Instructional Designer**

### ***US Applicants Only***

*Solar Energy International (SEI) is a 501(c)3 non-profit education organization with a mission to provide industry-leading technical training and expertise in renewable energy to empower people, communities and businesses worldwide. Founded in 1991, SEI has trained more than 110,000 people from around the world. As an organization, we are passionate about renewable energy and committed to offering the highest quality, unbiased renewable energy training.*

### **Position Description**

We are currently seeking a talented, highly motivated and experienced Instructional Designer to join our dynamic team. This multifaceted role involves instructional design, project management and the desire to apply innovation in the use of educational technology. The ideal candidate will play a pivotal role in designing, developing, and maintaining effective learning experiences through the integration of instructional design principles and offering guidance to subject matter experts in the creation of online course content.

### **Main Job Tasks, Duties and Responsibilities**

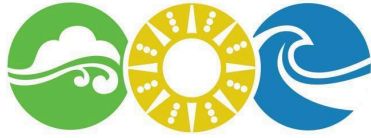
- Collaborate with subject matter experts (SMEs) to design and develop high-quality, engaging e-learning courses and training materials.
- Mastery of leading instructional technology authoring tools and software.
- Apply instructional design theories, practice, and methods to create effective learning experiences.
- Storyboarding, authoring, and development of e-learning content and blended learning solutions.
- Utilize learner feedback for ongoing continuous improvement.
- Stay current with industry trends and best practices in instructional design and e-learning technologies.
- Develop and establish solid working relationships within the curriculum team and across the organization.
- Develop and execute project plans (timelines, deliverables, budget) for online and in-person course production projects.
- Track and document project progress against milestones, challenges, and areas for improvement.



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**Qualifications:**

- Bachelor's degree in Education, Instructional Design, Information Technology, or a related field.
- Minimum of 3-5 years of experience in LMS administration and instructional design.
- Demonstrated experience with LMS platforms, Moodle (strongly preferred).
- Preferred experience with LMS customization, implementation, and client onboarding.
- Strong understanding of instructional design models (e.g., ADDIE, SAM) and adult learning principles.
- Experience with e-learning authoring tools such as Articulate 360, Captivate, or similar.
- Strong project management and organizational skills.
- Ability to work independently and as part of a team.
- Excellent communication and interpersonal skills, with the ability to effectively collaborate with diverse stakeholders.
- Detail-oriented with strong analytical and problem-solving abilities.
- Experience with SCORM, XAPI.
- Familiarity with user experience (UX) design principles.
- Spanish language skills are a plus.

**Featured benefits:** Medical insurance stipend, Simple IRA, paid parental leave, generous PTO policy.

**Salary:** Full-time salary range starting at \$60,000

**Applications due November 8, 2024. To apply, please submit a cover letter, resume, and three professional references in one combined PDF to [jobs@solarenergy.org](mailto:jobs@solarenergy.org).**

*Solar Energy International is committed to creating a thriving and equitable workplace where staff members and instructors are valued for their unique contributions. We are invested in creating inclusive learning environments which foster curiosity and success for all students of various backgrounds, identities, and abilities. We celebrate our differences as they make us stronger in the quest for a world fueled by clean energy.*

*Solar Energy International is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status or disability status.*



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